

CH2M HILL HANFORD GROUP, INC.

ON-SITE WORK PROVISIONS

Revision 1

11-11-04

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1.0 DEFINITIONS

For the purposes of these ON-SITE WORK PROVISIONS:

1. The term **safety** encompasses environment, safety, health, and quality including pollution prevention, waste minimization, nuclear safety, and radiological protection.
2. The term **employee** includes both SUBCONTRACTOR and lower-tier Subcontractor employees.
3. The term **Safety Management System** (System) refers to the CH2M HILL Integrated Environment, Safety & Health Management System (ISMS) program.
4. The term **SUBCONTRACTOR** refers to the company, person or organization performing work under this Subcontract.
5. The term **Buyer's Technical Representative (BTR)** means the individual responsible for providing technical direction to the SUBCONTRACTOR. The BTR does not possess any explicit, apparent or implied authority to modify the Subcontract.
6. The term **Work** shall mean supplies, services, designs and data provided by SUBCONTRACTOR and its lower-tier Subcontractors and all work performed with respect thereto pursuant to this Subcontract.
7. The term **GOVERNMENT** shall mean the Department of Energy (DOE) when performing work under this Subcontract.

2.0 PREAMBLE

- A. These On-Site Work Provisions apply to Work performed for CH2M HILL Hanford Group, Inc. (CH2M HILL) on the Hanford site. All the provisions in these On-Site Work Provisions are in addition to the General Provisions and any other Provisions that may apply to this Subcontract.
- B. This Subcontract is awarded with the understanding that the goal of CH2M HILL is to establish and maintain a responsible and comprehensive program to assure that the Hanford Tank Farms are operated in a safe and environmentally acceptable manner for the protection of employees, the public, and the environment. It is the policy of CH2M HILL to use its best efforts to provide resources necessary to achieve this purpose and to cooperate with its SUBCONTRACTOR's, and with Federal and State agencies having an interest in environmental, safety, health and quality (ESH&Q) matters, to accomplish this goal.
- C. CH2M HILL has a goal of zero occupational injuries and illnesses. This goal can be achieved by understanding and applying the CH2M HILL safety and occupational health principles:
 - Occupational injury and illnesses can be prevented through safe work practices.
 - CH2M HILL is committed to preventing accidents and reducing exposure to hazards to a level that is as low as reasonably achievable.
 - Management is responsible for providing a safe and healthy workplace.

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- Working safely is a condition of employment.
- All operations must be performed safely or not at all.
- All employees must be trained, qualified, and equipped for the task to be performed.
- All employees are responsible for performing Work in accordance with procedures, regulations, safety rules, and safe work practices.
- Safety and health related deficiencies must be corrected promptly.
- A clean and orderly workplace must be maintained.

D. Unless specifically authorized in writing by the CH2M HILL authorized procurement representative or other person with procurement authority identified in the body of this Subcontract, no Work shall begin until all requirements identified in these On-Site Work Provisions, as being required actions prior to start of Work, are met.

3.0 INTEGRATION OF ENVIRONMENT, SAFETY, HEALTH AND QUALITY (ESH&Q) INTO WORK PLANNING AND EXECUTION [DEAR 970.5223-1 (DEC 2000)] [DEVIATION]

3.1 General

- A. When performing Work under this Subcontract, the SUBCONTRACTOR shall perform safely, in a manner that ensures adequate protection for employees, the public, and the environment, and shall be accountable for the safe performance of Work. The SUBCONTRACTOR shall exercise a degree of care commensurate with the Work and the associated hazards. The SUBCONTRACTOR shall ensure that management of ESH&Q functions and activities becomes an integral and visible part of the SUBCONTRACTOR's Work planning and execution processes. The SUBCONTRACTOR shall, prior to the performance of Work, ensure that:
1. Senior SUBCONTRACTOR management shall be actively engaged in the implementation, feedback and improvement of the SUBCONTRACTOR's Safety Management System (System).
 2. Line management is responsible for the protection of employees, the public, and the environment. Line management includes those SUBCONTRACTOR and lower-tier Subcontractor employees managing or supervising Work performance.
 3. Clear and unambiguous lines of authority and responsibility for ensuring ESH&Q requirements are established and maintained at all organizational levels. This shall be documented and communicated to all employees
 4. Personnel possess the experience, qualifications, skills, training and abilities that are necessary to execute their responsibilities.
 5. SUBCONTRACTOR's personnel entering the Hanford site or CH2M HILL-controlled facilities must dress appropriately for the work conditions and potential hazards as required by safety procedures and job hazards analyses. When required by CH2M HILL policies or directives, personal protective equipment (hard hats, safety glasses, gloves, steel-toed shoes, etc.) must be worn as a condition of continued access to the Hanford site.
 6. Resources are effectively allocated to address ESH&Q programmatic and operational considerations. Protecting employees, the public, and the environment is a priority whenever activities are planned and performed.
 7. Before Work is performed, the associated hazards are evaluated, and an agreed-upon set of ESH&Q controls and requirements are established which, if properly implemented, provide adequate assurance that employees, the public, and the environment are protected from adverse consequences.
 8. The conditions and ESH&Q requirements to be satisfied for Work to be performed are established and agreed-upon by CH2M HILL and the SUBCONTRACTOR. These agreed-upon conditions and ESH&Q requirements are binding upon the SUBCONTRACTOR. The extent of documentation and level of authority for agreement shall be tailored to the complexity and hazards associated with the Work.
 9. Administrative and engineering controls to prevent and mitigate hazards are tailored to the Work being performed and associated hazards. Emphasis should be on designing the Work and controls to reduce or eliminate the hazards, prevent accidents, and unplanned releases and exposures.
 10. The SUBCONTRACTOR's and lower-tier Subcontractor's employees are actively involved in the Safety Management System (System), job hazard analysis, and pre-job safety reviews.
 11. Open and effective communication shall exist between the SUBCONTRACTOR and the BTR to support the management of ESH&Q issues and initiatives.
 12. Workers, fieldwork supervisors, and management shall continually ensure the adequacy of work processes, procedures, and equipment, and correct deficiencies when identified.
- B. The SUBCONTRACTOR shall perform Work in compliance with CH2M HILL approved safety procedures or shall submit to the authorized procurement representative a SUBCONTRACTOR Safety Management System Plan (System) that is at least equivalent to CH2M HILL's safety procedures for CH2M HILL approval. The CH2M HILL Safety and Health Director, or designee, shall approve the SUBCONTRACTOR's System (Safety Plan). The use of CH2M HILL procedures also requires the SUBCONTRACTOR access, knowledge-of, and use-of referenced requirements, such as the Hanford Hoisting and Rigging Manual, DOE-RL-92-36. The SUBCONTRACTOR shall obtain electronic access to these documents to ensure the latest approved version is being applied for the Work. These documents are available on the Hanford HLAN Intranet and the Internet at www.hanford.gov. The SUBCONTRACTOR shall ensure procedures and requirements are flowed down to lower-tier Subcontractors and all lower tier-Subcontractors shall have access to, fully understand, and comply with CH2M HILL safety procedures. Procedure compliance is mandatory for all Hanford site work activities.
- C. The SUBCONTRACTOR shall submit to the CH2M HILL authorized procurement representative all changes, of its Safety Management System (System) for review and approval. The CH2M HILL authorized procurement representative will establish dates for submittal, discussions, and revisions to the System. The CH2M HILL Safety and Health Director or designee shall approve any change to the SUBCONTRACTOR's System Plan. On an annual basis, the SUBCONTRACTOR shall review and update, for CH2M HILL Safety and Health Department approval, its safety performance objectives, performance measures, and commitments. Resources shall be identified and allocated to meet the safety objectives and performance commitments as well as maintain the integrity of the entire System. Accordingly, the System shall be integrated with the SUBCONTRACTOR's business processes for Work planning, budgeting, authorization, execution, and change control.

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- D. The SUBCONTRACTOR shall comply with, and assist CH2M HILL in complying with, ESH&Q requirements of all applicable laws, regulations and directives. The CH2M HILL authorized procurement representative has identified specific requirements applicable to this Work and requirements in this Subcontract. The SUBCONTRACTOR shall meet all these requirements, including any additional requirements, which the SUBCONTRACTOR identifies. The SUBCONTRACTOR shall cooperate with Federal and non-Federal agencies having jurisdiction over ESH&Q matters under this Subcontract. Where a conflict exists between regulations, requirements or standards, the SUBCONTRACTOR shall bring the conflict to the attention of the BTR and the CH2M HILL authorized procurement representative, who shall resolve the conflict.
- E. The SUBCONTRACTOR shall promptly identify, evaluate and communicate to the BTR and the CH2M HILL authorized procurement representative any noncompliance with ESH&Q requirements, and the Safety Management System (System). If the SUBCONTRACTOR fails to provide the necessary communication to the BTR and the CH2M HILL authorized procurement representative or if, at any time, the SUBCONTRACTOR's acts or failure to act causes substantial harm or an imminent danger to the environment or health and safety of employees or the public, CH2M HILL may issue an order stopping Work in whole or in part. Any stop work order issued by CH2M HILL under this provision (or issued by the SUBCONTRACTOR to a lower-tier Subcontractor) shall be without prejudice to any other legal or contractual rights of CH2M HILL. In the event that CH2M HILL issues a stop work order, CH2M HILL must issue an order authorizing the resumption of the Work before Work may resume. The SUBCONTRACTOR shall not necessarily be entitled to an extension of time or additional costs, fee or damages by reason of, or in connection with, any Work stoppage ordered in accordance with this provision.
- F. The SUBCONTRACTOR is responsible for compliance with the ESH&Q requirements applicable to this Subcontract regardless of whether the performer of the Work is the SUBCONTRACTOR or a lower-tier Subcontractor. The SUBCONTRACTOR is responsible for flowing down the ESH&Q requirements applicable to this Subcontract to all lower-tier Subcontractors to the extent necessary to ensure compliance.
- G. The SUBCONTRACTOR shall include a provision substantially the same as this provision in lower-tier Subcontracts for Hanford site Work at a GOVERNMENT owned or GOVERNMENT-leased facility. Such lower-tier Subcontracts shall be provided the right to stop Work under the conditions described in these provisions. The SUBCONTRACTOR may require the lower-tier Subcontractor to submit a Safety Management System plan for review and approval by the SUBCONTRACTOR and the CH2M HILL Safety and Health Department.

3.2 Specific Requirements

(Unless superseded by specific requirements elsewhere in this Subcontract, the SUBCONTRACTOR shall comply with the following minimum requirements.)

- A. CH2M HILL safety requirements for the specific Work will be determined and included in the Subcontract's Statement of Work. Job Hazards Analyses (JHA's) will be prepared prior to the performance of any field or shop Work to identify specific job hazards and controls.
- B. Prior to commencing Work on the Hanford site, the SUBCONTRACTOR shall identify a member of its staff as its designated "Safety Representative" to the BTR, who will provide the designee to the CH2M HILL Safety and Health Director, or designee, for approval. This individual shall have the authority and responsibility to ensure full compliance with CH2M HILL's Safety System or implementation of the SUBCONTRACTOR's CH2M HILL approved Safety System. The SUBCONTRACTOR shall identify and correct any hazardous or unsafe conditions, acts or instances of noncompliance.
- C. The SUBCONTRACTOR and all lower-tier Subcontractors who perform Work on the Hanford site shall obtain the following occupational medical services from the Site Occupational Medicine Contractor: occupational medical evaluations, including return to work evaluations and work restriction reviews; medical surveillance evaluations; occupational primary care; health care center/first aid; work conditioning, care management, work site health programs including blood-borne pathogens and immunizations; behavioral health services, including employee assistance programs; and health information services, including services such as medical records and scheduling. The SUBCONTRACTOR shall coordinate with the CH2M HILL Safety and Health Department with regard to these services.
- D. The SUBCONTRACTOR shall ensure that Industrial Hygiene (IH) exposure monitoring equipment brought to the Hanford site is calibrated, maintained, and operated in accordance with sound IH practices to ensure data obtained is legally and technically defensible. The SUBCONTRACTOR shall use the data collection forms provided by the BTR and Safety and Health Department. At the request of the CH2M HILL's Safety and Health Department, the SUBCONTRACTOR shall provide any additional calibration and maintenance history for the equipment. The SUBCONTRACTOR shall assure that samples collected in airborne contamination areas are submitted to nationally accredited analytical laboratories, approved to accept IH samples. Cost of replacement or decontamination of IH monitoring equipment that has been radiologically contaminated such that it cannot be released to the operator will be borne by the SUBCONTRACTOR.
- E. Material Safety Data Sheets (MSDS) for hazardous chemicals, as defined by 29 CFR 1910.1200, which will be used during the Work activity, shall be provided to the BTR and CH2M HILL Nuclear Operations Waste Management Services representative and be approved by the CH2M HILL Safety and Health Department prior to bringing the materials on the Hanford site.
- F. While on the Hanford site, the SUBCONTRACTOR shall operate motor vehicles only on hard-surfaced or gravel roads unless prior approval is obtained from the BTR. During high fire hazard periods, the SUBCONTRACTOR shall adhere to all restrictions for off-road travel, which include, but are not limited to, requiring vehicles to carry fire extinguishers, shovels and radio communications. CH2M HILL reserves the right to ban all off-road travel during extreme fire hazard periods.
- G. CH2M HILL shall determine if a post-award/pre-job meeting is required. The scope of this meeting will be conducted on a graded approach based on the nature of the Work. Topics of discussion will include, at a minimum, CH2M HILL procedures, orientation and training requirements, job hazards, and communication protocols. A walk down of the job site may be included if determined appropriate.
- H. Any crane, hoist, or rigging operation shall be governed by TFC-ESHQ-S-IS-C-05 "Hoisting and Rigging", or an equivalent SUBCONTRACTOR procedure approved by the CH2M HILL Safety and Health Department. Compliance with DOE-RL-92-36, "Hanford Site Hoisting and Rigging Manual" is required.
- I. The SUBCONTRACTOR shall perform electrical work de-energized, except for testing and troubleshooting, or as approved by the CH2M HILL Safety and Health Department and governed by the CH2M HILL Electrical Safety Program, which is defined in TFC-ESHQ-S-STD-03, "Electrical Safety." If the SUBCONTRACTOR performs any electrical work, including electrical engineering, the SUBCONTRACTOR shall participate in the CH2M HILL Electrical Safety Committee, as defined in TFC-CHARTER-27, "CH2M HILL Electrical Safety Committee." Any SUBCONTRACTOR performing electrical work for CH2M HILL shall possess a current electrician's license issued by the State of Washington.

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3.3 Required Notifications

- A. The SUBCONTRACTOR shall immediately notify the CH2M HILL authorized procurement representative and the CH2M HILL Safety and Health Department of any occupational injury or illness.
- B. The SUBCONTRACTOR shall immediately notify the CH2M HILL authorized procurement representative, BTR, and the CH2M HILL Safety and Health Department for any deviation from a planned or projected activity that has a potential environmental, health, safety or quality significance.
- C. The SUBCONTRACTOR shall immediately notify the CH2M HILL authorized procurement representative and the CH2M HILL Safety and Health Department of any employee occupational exposure (either measured or estimated) to toxic substances (e.g., chemical hazards), harmful physical (e.g., noise, laser light, ergonomic, etc.) agents, or hazards, that exceed the Occupational Safety and Health Administration (OSHA) Permissible Exposure Limit (PEL), or trigger level, the American Conference of Governmental Industrial Hygienist (ACGIH) Threshold Limit Value (TLV), or 10 CFR 835 Occupational Radiation Protection Standards.
- D. The SUBCONTRACTOR shall immediately notify the CH2M HILL authorized procurement representative and BTR of any requests from or notifications to external agencies and regulators, required as a result of employee exposure.
- E. The SUBCONTRACTOR shall immediately notify the BTR and the CH2M HILL Safety and Health Department, not less than five (5) working days prior to delivering any equipment to the Tank Farms of the type indicated below. The BTR will arrange for a safety inspection, as required. Equipment that the CH2M HILL Safety and Health Department may perform a safety inspection includes, but is not limited to, the following:
 - 1. Cranes, derricks, hoists, forklifts and manlifts.
 - 2. Earth moving equipment.
 - 3. Off-highway motor vehicles.
 - 4. Pile driving equipment.
 - 5. Rock drilling, core drilling, well drilling and similar equipment.
 - 6. Pressure vessels and/or equipment supplied with pressure vessels, either fired or unfired.
 - 7. Equipment employing "laser" techniques.
 - 8. Powder-actuated tools.
- F. The SUBCONTRACTOR shall provide the following documents for equipment to be inspected:
 - 1. A copy of the latest maintenance and certified inspection (as applicable) with expiration date.
 - 2. Manufacturer's specification and/or recommendations.
 - 3. Load rating charts and other information as applied to cranes and hoists.
 - 4. Hydrostatic test certification (if applicable).
 - 5. Qualification records and certifications for operators, riggers, and rigging engineers (submitted at least ten (10) days before Work commences). All training and qualification submittals shall comply with the appropriate requirements of the Hanford Hoisting and Rigging Manual, DOE-RL-92-36.
- G. Equipment presented for inspection shall have all required protective equipment installed when inspected by CH2M HILL. Warnings and postings shall also be in place to ensure all equipment is maintained and operated in a safe and effective manner.

3.4 Investigation Support

- A. The SUBCONTRACTOR shall cooperate in the conduct of accident investigations, including submission of a comprehensive report of any accident and shall cooperate as appropriate in the conduct of investigations relating to recordable injuries/illnesses and property damage.
- B. Equipment involved in an accident resulting in an injury, shall not be moved until the BTR releases such equipment, except where removal is essential to prevent further environment/property damage or injury/illness. Where necessary to remove the injured, such equipment may be moved only to the extent of making possible such removal.

3.5 Reporting and Record Keeping

- A. If the SUBCONTRACTOR's Hanford site workforce includes ten (10) or more employees, or if the SUBCONTRACTOR's Work involves the use of equipment as listed in these provisions, the SUBCONTRACTOR shall maintain a log and summary of all recordable occupational injuries and illnesses. For this purpose, OSHA Form Number 300 shall be used. The log and summary shall be completed in the detail provided in the Form and instructions on OSHA Form Number 300, in compliance with Occupational Safety and Health Standards 29 CFR 1904.
- B. The SUBCONTRACTOR and lower-tier Subcontractors shall assure all of its employees who experience an injury or illness while performing Work under this Subcontract shall report immediately to supervision to assure evaluation, proper treatment, and injury/illness documentation on CH2M HILL Injury/Illness Report (Site Forms A-6001-714), or an approved equivalent
- C. The SUBCONTRACTOR shall report each month an accounting to the CH2M HILL Safety and Health Department of all injuries/illnesses in connection with Work performed under this Subcontract. The report shall identify the SUBCONTRACTOR's name, Subcontract number, and total number of personnel and man-hours worked by the SUBCONTRACTOR on the Hanford site during the month.
- D. In addition to monthly reporting, if the SUBCONTRACTOR's Hanford site work force includes ten (10) or more employees, the SUBCONTRACTOR shall submit to the CH2M HILL Safety and Health Department by the fifth (5) working day following each calendar quarter, a report on OSHA Form Number 300, or equivalent, covering all recordable injuries or illnesses in connection with this Subcontract. The report shall identify the SUBCONTRACTOR's name, Subcontract number, and total number of personnel and man-hours worked by the SUBCONTRACTOR during the quarter.
- E. The SUBCONTRACTOR shall report any unusual occurrence to the BTR and CH2M HILL Safety and Health Department. An Unusual Occurrence is any deviation from the planned or projected behavior or course of events in connection with any operation if the deviation has safety, health or environmental protection significance.
- F. The SUBCONTRACTOR shall report property damage to or losses of GOVERNMENT owned or leased property to the CH2M HILL authorized procurement representative and CH2M HILL Safety and Health Department, regardless of cause.

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- G. The SUBCONTRACTOR shall provide the BTR and the CH2M HILL Safety and Health Department, copies of safety inspections, audits, and assessments performed under this Subcontract. In addition, the SUBCONTRACTOR and lower-tier Subcontractors shall provide to CH2M HILL all employee occupational exposure records. Employee occupational exposure records include workplace monitoring or measuring of a toxic substance, radiological material, or harmful physical agent including personal, area, grab, wipe or other forms of sampling, as well as, related collection and analytical methodologies, calculations and other background data relevant to interpretation of the results. The CH2M HILL authorized procurement representative shall provide the SUBCONTRACTOR the appropriate exposure data collection forms. Title to employee occupational exposure records shall be vested with the GOVERNMENT.
- H. The CH2M HILL Employee Concerns Program is available for use by all SUBCONTRACTOR and lower-tier Subcontractors personnel working on the Hanford site for the reporting of issues and concerns related to safety, health, environmental protection, quality, security or illegality. Issues should be raised through the BTR if possible, or made directly to the Employee Concerns Office at phone numbers posted throughout the Hanford site. Concerns may also be submitted anonymously by calling (509) 373-5444.

3.6 Site-Wide Qualification and Training

The SUBCONTRACTOR and lower-tier Subcontractors shall ensure that its personnel meet and maintain the appropriate training, qualification, and certification requirements for the Work. CH2M HILL-specific training requirements to safely perform this Work will be identified by the CH2M HILL authorized procurement representative, in accordance with the Tank Farm SUBCONTRACTOR Qualification and Training Plan. The SUBCONTRACTOR and lower-tier Subcontractor shall ensure that training requirements are identified, understood, and personnel are trained prior to initiating Work under this Subcontract.

The SUBCONTRACTOR shall provide, at the request of the BTR, a list of qualified SUBCONTRACTOR and lower-tier Subcontractor personnel and associated documentation, including certifications, to demonstrate the necessary qualifications required under this Subcontract are being met.

3.7 Site Deliveries

The SUBCONTRACTOR shall ensure that all shipments made to the Hanford site in performance of this Subcontract are packaged and loaded for safe handling and unloading. Any person delivering to the Hanford site or to a CH2M HILL-controlled facility shall wear appropriate protective equipment and may be required by CH2M HILL to wear specific personal protective equipment (hand, eye, head or foot protection). Deliveries to the Hanford site or CH2M HILL-controlled facility may be refused and/or unloading work stopped by any employee for unsafe conditions or practices.

4.0 HAZARDOUS MATERIALS/WASTE

- A. Hazardous materials used and hazardous waste generated on the Hanford site by the SUBCONTRACTOR shall be transported, managed, handled, and otherwise treated, stored and disposed of in accordance with (i) applicable Federal, State of Washington, and local statutes, rules, regulations, and ordinances; (ii) applicable CH2M HILL Policies and Procedures; and (iii) SUBCONTRACTOR's established handling and management procedures, which are subject to review and approval by the BTR and CH2M HILL authorized procurement representative prior to performance. CH2M HILL also reserves the right to review and approve hazardous materials prior to use on the Hanford site and require product substitution of less hazardous or non-regulated materials. The SUBCONTRACTOR shall minimize waste generation and prevent pollution as practicable, and report the results of such efforts to the BTR.
- B. The SUBCONTRACTOR shall supply a list of Material Safety Data Sheets (MSDS) for all hazardous materials brought on the Hanford site. The SUBCONTRACTOR shall keep the list current, and shall provide the list to the BTR on a quarterly basis. The SUBCONTRACTOR shall communicate the information required under the Federal Emergency Planning and Community Right-to-Know Act (including quantities used, dates brought on the Hanford site, types of containers, and locations of storage) to the BTR and the CH2M HILL authorized procurement representative. The SUBCONTRACTOR shall also make available at each location, and review with its personnel, information contained in the MSDSs for the hazardous materials to be used.
- C. The SUBCONTRACTOR is responsible for reporting and remediating hazardous material and hazardous waste spills and other releases in accordance with (i) Federal, State of Washington, and local statutes, rules, regulations, and ordinances; and (ii) applicable CH2M HILL Policies and Procedures. Notwithstanding this provision, CH2M HILL can assume responsibility for remediation at its election.

5.0 SECURITY

The SUBCONTRACTOR shall comply with the following security instructions and requirements:

5.1 Badge Requirements

- A. Any person assigned to Work in a Protected; Limited or Property Protection Area or any CH2M HILL facility shall be required to wear a security badge identifying himself/herself. If any such persons are foreign nationals, special procedures shall apply when requesting and receiving a security badge. The SUBCONTRACTOR shall comply with all badging, training, and procedural requirements, as directed by the CH2M HILL authorized procurement representative. The identification badge shall be worn in plain view, above the waist, on the front of the body. If required, a radiation dosimeter will be issued in conjunction with the security badge. Reference DOE Order 5632.1C, "Protection and Control of Safeguards and Security Interests."
- B. CH2M HILL will authorize badges for SUBCONTRACTOR and lower-tier Subcontractors personnel. Badges and radiation dosimeters will be issued, after successful completion of Hanford General-Employee Training, by Hanford Security at location(s) and schedule(s) provided by the CH2M HILL authorized procurement representative. The SUBCONTRACTOR and lower-tier Subcontractors shall provide CH2M HILL the complete name (as it appears on the photo identification used), business address, social security number, country of citizenship, birth date, and the individual(s) city and state of birthplace of the individual(s) requiring a security badge(s), this shall be at least two (2) working days prior to the date the employee(s) first require the badge(s) for Work performance. Each employee requiring a badge must appear in person with photo identification (e.g., valid driver's license) to identify himself/herself to obtain a badge. The Hanford Central Badging Office is located at the 3790 Bldg, 300 Area. The hours are normally 7:00 a.m. through 4:00 p.m. on regular workdays.
- C. The SUBCONTRACTOR shall identify and gain CH2M HILL advance approval to utilize a foreign national requiring a Hanford site badge.
- D. If a SUBCONTRACTOR or lower-tier Subcontractor employee misplaces a badge and/or radiation dosimeter, the loss shall be reported immediately upon discovery to the Hanford Patrol, Hanford Personnel Security office, the BTR, and the CH2M HILL authorized procurement representative.
- E. Upon termination of employment or completion of the SUBCONTRACTOR's Work, and before final payment shall be made, all badges and radiation dosimeters issued to SUBCONTRACTOR and lower-tier Subcontractor employees shall be returned to the issuing office. CH2M HILL will charge the SUBCONTRACTOR a \$1,000 fee for each badge or radiation dosimeter not returned. The charge shall be deducted from payments otherwise due the SUBCONTRACTOR. Refund of charges, previously collected for badges and/or radiation dosimeters subsequently found will not be made after the date of final payment to the SUBCONTRACTOR.

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5.2 Prohibited Articles

- A. The SUBCONTRACTOR's employees shall not personally carry, or otherwise transport or transfer, certain items of personal property onto the Hanford site or any GOVERNMENT owned or leased facility on which the SUBCONTRACTOR is performing Work under this Subcontract.
 - 1. The following categories of items are normally prohibited from work locations anywhere on the Hanford Site or in Site-associated facilities:
 - a. Dangerous weapons, ammunition, explosives, incendiary devices, or similar devices, which could cause damage or personal injury.
 - b. Controlled substances, drug paraphernalia, and alcoholic beverages (including "near and non-alcoholic" beer).
 - 2. In addition to the items listed above, the following items of privately owned property are prohibited within Exclusion, Limited, and Protected Areas:
 - a. Radio transmitters and cellular telephones.
 - b. Computers and associated media.
 - c. Recording equipment (audio, video, and data).
 - d. Cameras (still, motion picture, video).
 - 3. Personal protective sprays are prohibited within Protected Areas.
- B. If the SUBCONTRACTOR or lower-tier Subcontractor, or any of its employees, needs any kind of prohibited item to meet a requirement of this Subcontract, the SUBCONTRACTOR shall contact the CH2M HILL authorized procurement representative for guidance in acquiring the necessary pass.
- C. The SUBCONTRACTOR or lower-tier Subcontractor employees and their vehicles, packages, or other types of containers may be subject to a search for prohibited articles at any time while performing Work on/in any of the types of Hanford site or associated facilities indicated above.

5.3 Notification of Foreign Ownership, Control, or Influence

- A. The SUBCONTRACTOR shall immediately notify the CH2M HILL authorized procurement representative, in detail, if any of the following factors apply:
 - 1. If a foreign interest owns or has beneficial ownership in five percent (5%) or more of SUBCONTRACTOR's company's (companies') voting securities, or has management positions such as directors, officers or executives in your company, or is in a position to control or influence the election, appointment or tenure of said management positions, or participates as interlocking directors;
 - 2. If SUBCONTRACTOR's company owns ten percent (10%) or more of any foreign interest;
 - 3. If SUBCONTRACTOR's company is indebted to or derives income from any foreign interest;
 - 4. If SUBCONTRACTOR's company has any Subcontracts, binding agreements, understandings, or arrangements with foreign interest(s) that cumulatively represent ten percent (10%) or more of gross income;
 - 5. If five percent (5%) or more of any class of SUBCONTRACTOR's company's (companies') securities are held by any method which does not disclose beneficial owner of equitable title;
 - 6. If there are any citizens of foreign countries employed by, or who may visit SUBCONTRACTOR's offices or facilities which permit them access to classified information or special nuclear material;
 - 7. If the SUBCONTRACTOR's company has any foreign involvement not otherwise covered in the above questions.
- B. Following the submission of such notice, an evaluation of the SUBCONTRACTOR's ownership and control situation shall be made by CH2M HILL. The results of which may require CH2M HILL to negotiate suitable methods of controlling foreign influence relative to Work being performed under this Subcontract, or may cause the CH2M HILL authorized procurement representative to terminate the Subcontract for the convenience of CH2M HILL.

5.4 Personnel Security Qualifications

- A. If Work to be performed under this Subcontract requires SUBCONTRACTOR personnel to acquire, or be granted, security clearances, certain information may be required to permit the GOVERNMENT to grant the clearance(s). Typical information includes, but may not be limited to, the following:
 - 1. Verification of U.S. citizenship;
 - 2. A credit check;
 - 3. Verification of high school degree/diploma or degree/diploma granted by an institution of higher learning within the last five (5) years;
 - 4. Personal references;
 - 5. Local law enforcement checks when state or local law, statute, or regulation does not prohibit such checks.
- B. When a security clearance will be required, the SUBCONTRACTOR's personnel job qualifications and suitability must be established before a request is made to the CH2M HILL authorized procurement representative for a security clearance. The SUBCONTRACTOR's personnel selected will be subject to a GOVERNMENT background investigation and must meet eligibility requirements for access to classified matter.
- C. When SUBCONTRACTOR personnel are being hired specifically for a position, which shall require a GOVERNMENT security clearance, the personnel shall not be placed in that position prior to the security clearance being granted by the GOVERNMENT.
- D. The SUBCONTRACTOR is responsible for maintaining satisfactory standards for employee qualifications, performance, conduct, and business ethics under its own personnel policies.

6.0 MEDICAL

- A. CH2M HILL will require the SUBCONTRACTOR's and lower-tier Subcontractor's employees to undergo medical evaluations and/or in-vivo/in-vitro radiation bioassay, which may include medical qualification and medical monitoring examinations at CH2M HILL's expense, excluding requirements contained in Paragraph 13.0, this provision. CH2M HILL will require an Employee Job Task Analysis (EJTA) for each employee conducting Work on the Hanford site. EJTA's will be submitted to the CH2M HILL Safety and Health Department and will be used for medical evaluations. The need for radiation bioassay and/or medical examinations will be determined based on the documented evaluations

by the SUBCONTRACTOR and CH2M HILL's Radiation Control and/or Safety and Health Department. The Site Occupational Medicine Contractor shall perform all medical examinations required for performance of this Work.

- B. In the event that the Site Occupational Medicine and/or bioassay contractor determines the SUBCONTRACTOR or lower-tier Subcontractor employee is medically unable to safely perform the assigned Work, the SUBCONTRACTOR shall be responsible for reassigning the employee, providing the appropriate accommodations, or providing qualified replacement personnel as needed.
- C. In the event that efforts under this Subcontract involve Work in areas posted for radiological purposes or result in routine exposure to radioactive materials, medical related examinations and/or bioassays may be required before, during and after the Work. CH2M HILL shall provide such medical examinations and/or bioassays at no cost to the SUBCONTRACTOR or lower-tier Subcontractors.
- D. Individual occupational exposure records generated in the performance of this Subcontract will be maintained by CH2M HILL. The exposure levels received by the SUBCONTRACTOR's or lower-tier Subcontractor's employees will be shared with the individual, as well as the SUBCONTRACTOR, at the conclusion of the Subcontract or calendar year.

7.0 RADIATION PROTECTION

- A. The SUBCONTRACTOR and lower-tier Subcontractor's shall ensure that all employees and other persons under its control comply with the requirements of the CH2M HILL Radiation Protection Program, as implemented by the Tank Farm Radiological Control Manual, and procedures pertaining to control of radiation and/or contamination as set forth herein. If the Subcontract involves Work in areas that are posted for radiological purposes, the SUBCONTRACTOR and its employees shall be required to undergo CH2M HILL training and orientation.
- B. The SUBCONTRACTOR and lower-tier Subcontractor's performing radiological work for CH2M HILL shall develop an As Low as Reasonably Achievable (ALARA) Policy statement endorsed by the SUBCONTRACTOR's Senior Executive(s). The ALARA Policy shall be issued in writing and the SUBCONTRACTOR's line management held responsible for strictly adhering to the policy. Included in the SUBCONTRACTOR's ALARA Policy will be a commitment to comply with all of the ALARA policies and procedures of CH2M HILL.
- C. The SUBCONTRACTOR shall ensure that all SUBCONTRACTOR and lower-tier Subcontractor employees have the required education, training, and skills for Work activities as part of the Safety Management System and CH2M HILL training requirements.
- D. CH2M HILL's policy is to conduct personnel surveys immediately upon exiting a contamination area, high contamination area, or airborne radioactivity area. The SUBCONTRACTOR and lower-tier Subcontractor's agree that its employees shall submit to such a survey and, if necessary, decontamination procedures.
- E. CH2M HILL shall conduct radiological surveys for the release of equipment, tools, or other personal property brought into areas posted for radiological purposes. It should be understood by the SUBCONTRACTOR that any material or equipment brought into Tank Farm Contamination Areas without prior release methodology approved by CH2M HILL may not be released, depending on CH2M HILL's determination of eligibility for release. CH2M HILL assumes no liability for such materials or equipment. CH2M HILL shall decontaminate, destroy or dispose of such unapproved contaminated property at the expense of the SUBCONTRACTOR.
- F. The SUBCONTRACTOR shall notify the BTR and the Radiological Control Organization of the affected area in writing, prior to bringing a radioactive source, radiation generating device or radiation monitoring instrumentation that utilizes a radioactive source as a check source, "Keep Alive" source or stabilization seeds on the Hanford site. This notification will contain the off-site company name, source isotope, source activity, physical nature of the source (liquid, gas or solid), radiation dose, whether the source is shielded or unshielded, the location of source while on the Hanford site, the custodian of the source (point of contact), and the arrival and departure dates. The SUBCONTRACTOR agrees to comply with approved CH2M HILL source control procedures. The SUBCONTRACTOR will also notify the BTR and CH2M HILL Radiological Control Organization in writing when the source has been removed from the Hanford Site.
- G. Each employee of the SUBCONTRACTOR and lower-tier Subcontractors may be issued a basic radiation dosimeter for performance of the Work under this Subcontract. Radiation dosimeters are issued at the 3790 Building, 300 Area; from 7:00 a.m. to 4:00 p.m., Monday through Friday (excluding legal holidays). Radiation dosimeters will be issued for the duration of a specific Subcontract or for the current calendar year. If a Subcontract performance period extends beyond the last Friday of the current calendar year, a new radiation dosimeter must be obtained before that date.
 - 1. Radiation dosimeters, which expire at the end of a calendar year, must be returned by January 15 of the next calendar year.
 - 2. Radiation dosimeters may be issued for shorter periods of time or to monitor specific locations based on the requirements of the activity. The SUBCONTRACTOR agrees to comply with approved site procedures for assignment of dosimetry, wearing of dosimetry, and return of dosimetry.
 - 3. All radiation dosimeters must be returned (1) within thirty (30) calendar days after the completion of the work, (2) on or before January 15 of the next calendar year, or (3) prior to final payment under the Subcontract, whichever is earliest.

Refer to, "Badge Requirements" for further guidance.

- H. The SUBCONTRACTOR will use PNNL Dosimetry Services for exposure records and tracking.
- I. Instruments used by the SUBCONTRACTOR for radiological monitoring will be approved by the CH2M HILL Radiological Control Organization, calibrated, maintained, and operated in accordance with approved procedures.
- J. All SUBCONTRACTOR and lower-tier Subcontractors employees entering radiological areas will be required to meet Tank Farm entry requirements, or be escorted by qualified personnel.

8.0 EMERGENCY PREPAREDNESS

The SUBCONTRACTOR and any of its lower-tier Subcontractors performing Work on the Hanford site shall comply with the portions of the Hanford Emergency Management Plan (DOE/RL-94-02 current revision) applicable to the Work being performed.

9.0 SUBCONTRACTOR FURNISHED MATERIALS AND/OR TOOLS

If the SUBCONTRACTOR is required to furnish, and bring on the Hanford site, its own materials and tools, the SUBCONTRACTOR shall contact the CH2M HILL authorized procurement representative prior to coming onto the Hanford site and identify the specific items. The CH2M HILL authorized procurement representative shall arrange for a property pass to be issued by CH2M HILL to the SUBCONTRACTOR. The property pass must be issued before The SUBCONTRACTOR or lower-tier Subcontractor's, may bring non-GOVERNMENT owned property onto the Hanford site or to take such property off the Hanford site. See section 5.2 of these provisions for the handling of prohibited articles.

The SUBCONTRACTOR shall not bring to the Tank Farms nor use beryllium alloy tools in the performance of the Work.

ON-SITE WORK PROVISIONS

10.0 INSURANCE

- A. The SUBCONTRACTOR, as required, shall procure and maintain at its own expense, the insurance policies and coverage limits described below unless waived in writing by the CH2M HILL authorized procurement representative. The SUBCONTRACTOR shall ensure that lower-tier Subcontractor agreements at least duplicate the insurance policies and coverage limits required of the SUBCONTRACTOR, if lower-tier Subcontractors will perform Work at the Hanford site, unless waived by the CH2M HILL authorized procurement representative. The waiver shall not apply to insurance required by statute. The SUBCONTRACTOR agrees to provide an insurance certificate identifying the insured and CH2M HILL.
1. Workers Compensation, Occupational Disease, Disability Benefit, and other similar employee benefit insurance required under the laws of the State that apply to the Work to be performed under this Subcontract.
 2. Commercial General Liability Insurance, including Employers Liability and Owner's and SUBCONTRACTOR's Protective and Contractual Liability, with a combined single limit of at least \$1,000,000 per occurrence for bodily injury (including death), property damage, and any other covered loss.
 3. Automobile Liability Insurance for all motor vehicles, including owned, non-owned, and hired motor vehicles, used by or on behalf of The SUBCONTRACTOR in connection with Work to be performed under this Subcontract with a combined single limit of at least \$1,000,000 per occurrence for bodily injury (including death), property damage, and any other covered loss. If hazardous materials are to be transported, SUBCONTRACTOR shall maintain liability insurance evidenced by ISO Form CA001 with MCS-90 and CA9948 endorsements attached.
 4. Tool and Equipment Insurance for all tools and equipment, including rentals, used in connection with the Work to be performed under this Subcontract.
 5. The SUBCONTRACTOR shall furnish the CH2M HILL authorized procurement representative with satisfactory evidence of SUBCONTRACTOR Provided Insurance, unless waived in writing by the CH2M HILL authorized procurement representative, prior to commencing Work under this Subcontract, with the provision that at least thirty (30) days prior written notice is given to the CH2M HILL authorized procurement representative in the event of cancellation or material change. In addition, the following requirements apply: (i) coverage's evidenced by SUBCONTRACTOR Provided Insurance policies shall be primary; (ii) such policies shall contain a Separation of Insureds clause and Waiver of Subrogation in favor of CH2M HILL and the GOVERNMENT; and (iii) the SUBCONTRACTOR shall name CH2M HILL and the GOVERNMENT additional insureds on all such applicable policies.

11.0 EMERGENCY CLAUSE

- A. The Manager, U.S. Department of Energy, Office of River Protection (DOE-ORP) or designee shall have sole discretion to determine when an emergency situation exists as a result of facility operations within the physical boundaries defined in this Subcontract affecting personnel, public health, safety, the environment, or security. The Manager, Richland Operations Office, or designee has the discretion to determine when an emergency condition exists elsewhere on the Hanford site that may affect DOE-ORP employees. In the event the Manager, DOE-ORP, or designee, determines such an emergency exists, the Manager, DOE-ORP, or designee, will have the authority to direct any and all activities of the SUBCONTRACTOR and lower-tier Subcontractors necessary to resolve the emergency situation. The Manager, DOE-ORP, or designee may direct the activities of the SUBCONTRACTOR and lower-tier Subcontractors throughout the duration of the emergency.
- B. The SUBCONTRACTOR shall include this clause in all lower-tier Subcontracts at any tier for Work at the Hanford site.

12.0 SHUTDOWN AUTHORIZATION

- A. In the event of a specific imminent environmental, health, or safety hazard, identified by facility line management, U.S. Department of Energy (DOE) Facility Representatives, operators, or facility health and safety personnel over viewing facility operations, the individual or group identifying the specific imminent hazard situation shall immediately take actions to eliminate or mitigate the hazard. This shall be accomplished by directing the operator/implementer of the activity or process causing the imminent hazard to shutdown the activity or the facility or by initiating emergency response actions or other actions to protect the health and safety of the workers and the public and to protect GOVERNMENT facilities and the environment. (GOVERNMENT designated Facility Representatives provide technical oversight of operations to help line management ensure that the facilities are operated in a safe, healthful, and environmentally acceptable manner in accordance with DOE Orders and other requirements. As such, they have "Stop Work" and "Shutdown Authorization" authority.)

In the event an imminent environmental, health, or safety hazard is identified, the individual or group that identified the hazard shall coordinate with an appropriate SUBCONTRACTOR official, who will direct as needed, broader shutdown actions or other actions, as required. Such mitigating actions shall be subsequently coordinated with the Manager, Office of River Protection, the facility/site DOE management, and the facility/site SUBCONTRACTOR management. The shutdown direction shall be promptly confirmed in writing from the cognizant CH2M HILL authorized procurement representative.

This authority is in addition to the provision entitled Integration of Environment, Safety, Health and Quality (ESH&Q) into Work Planning and Execution.

- B. In the event of a non-imminent environmental, health, or safety hazard identified by facility line managers, facility operators, health and safety personnel over viewing facility operations, or by independent oversight organizations, the individual or group identifying the potential environmental, health or safety hazard may recommend corrective action or facility shutdown. However, the recommendation must be coordinated with the SUBCONTRACTOR management at the facility, the responsible DOE manager, and the Manager, Office of River Protection. Any written direction to shutdown operations will be issued in coordination with the CH2M HILL authorized procurement representative.
- C. After shutdown by DOE, an operation or facility may become operational only after receiving written authorization from the Manager, Office of River Protection, or his delegated authority, in coordination with the CH2M HILL authorized procurement representative.
- D. The SUBCONTRACTOR shall provide in its procurement system policies, practices, and procedures for the flow down of appropriate requirements of this provision to lower-tier Subcontractors performing Work on the Hanford site at a GOVERNMENT owned or leased facility. Such lower-tier Subcontracts shall be provided the right to stop work under the conditions described herein.

13.0 SUPPLEMENTAL TERMS & CONDITIONS

DEAR 970.5223-4 - WORKPLACE SUBSTANCE ABUSE PROGRAMS AT DOE SITES (DEC 2000)

- A. The SUBCONTRACTOR shall, consistent with 10 CFR part 707, Workplace Substance Abuse Programs at GOVERNMENT Sites, incorporated herein by reference with full force and effect, develop, implement, and maintain a workplace substance abuse program, as required. (General requirements are: Subcontract value \$25,000 or more and work involves (1) access to or handling of classified information or special nuclear materials; (2) high risk of danger to life, the environment, public health and safety, or national security; or (3) transportation of hazardous materials to or from a GOVERNMENT site.)
- B. In addition to any other remedies available to CH2M HILL, the SUBCONTRACTOR's failure to comply with the requirements of 10 CFR part 707 or to perform in a manner consistent with its approved program may render the SUBCONTRACTOR subject to: the suspension of Subcontract payments, or, where applicable, a reduction in award fee; termination for default; and suspension or debarment.

The SUBCONTRACTOR agrees to notify the CH2M HILL authorized procurement representative reasonably in advance of, but not later than thirty (30) days prior to, the award of any lower-tier Subcontract the SUBCONTRACTOR believes may be subject to the requirements of 10 CFR part 707.

The SUBCONTRACTOR shall require all lower-tier Subcontracts subject to the provisions of 10 CFR part 707 to agree to develop and implement a Workplace Substance Abuse Program that complies with the requirements of 10 CFR part 707, Workplace Substance Abuse Programs at GOVERNMENT sites, as a condition for award of the lower-tier subcontract. CH2M HILL will review and approve each SUBCONTRACTOR's program, and shall periodically monitor each SUBCONTRACTOR's implementation of the program for effectiveness and compliance with 10 CFR part 707.

The SUBCONTRACTOR agrees to include, and require that the inclusion of, the requirements of this clause in all lower-tier Subcontracts, at any tier, that be subject to the provisions of 10 CFR part 707.

DEAR 952.203-70 WHISTLEBLOWER PROTECTION FOR SUBCONTRACTOR EMPLOYEES (DEC 2000)

- A. The SUBCONTRACTOR shall comply with the requirements of the "DOE Contractor Employee Protection Program" at 10 CFR part 708 for Work performed on behalf of the GOVERNMENT directly related to activities at GOVERNMENT owned or leased sites.
- B. The SUBCONTRACTOR shall insert or have inserted the substance of this clause including this paragraph (B) in Subcontracts at all tiers, for lower-tier Subcontracts involving work performed on behalf of GOVERNMENT directly related to activities at GOVERNMENT owned or leased sites.

DEAR 970.5222-1 COLLECTIVE BARGAINING AGREEMENTS-MANAGEMENT AND OPERATING CONTRACTS (DEC 2000)

- A. When negotiating collective bargaining agreements applicable to the work force under this Subcontract, the SUBCONTRACTOR shall use its best efforts to ensure such agreements contain provisions designed to assure continuity of services. All such agreements entered into during the Subcontract period of performance should provide that grievances and disputes involving the interpretation or application of the agreement will be settled without resorting to strike, lockout, or other interruption of normal operations. For this purpose, each collective bargaining agreement should provide an effective grievance procedure with arbitration as its final step, unless the parties mutually agree upon some other method of assuring continuity of operations. As part of such agreements, management and labor should agree to cooperate fully with the Federal Mediation and Conciliation Service. The SUBCONTRACTOR shall include the substance of this clause in any lower-tier Subcontracts for protective services or other services performed on the GOVERNMENT owned site, which will affect the continuity of operation of the facility.